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Approved For Release 2002/08/14 : CTA-RDP81B00961R000100160124-2

225 64-893

OSA-0773-64

13 FEB 1964

MEMORANDUM FOR: Deputy Director (Support)
SUBJECT : OSA Communications Signal Center
Fire Plan

1. This memorandum contains a recommendation for your approval in paragraph 3.

2. Operational requirements handled by the OSA Signal Center in support of projects of the highest national priority militate against any delay in processing high precedence traffic - except in actual emergency situations. Since at the present time the OSA Signal Center is not given advance privileged notification of Fire Drills, it must always assume that the sounding of the fire bell is a signal to evacuate.

3. It is recommended that authority be granted so that the OSA Signal Center can be given advance confidential notification of Fire Drills, and during such drills to continue to man the Center. In the absence of such information, OSA Signal Center personnel, upon hearing the sounding of the fire bell, will assume that an actual emergency has occurred and evacuate the Center.

DOCUMENT NO.			
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(Signed) Jack C. Ledford

JACK C. LEDFORD
Colonel, USAF
Assistant Director
(Special Activities)

CONCUR:

25X1A

for signed [redacted]
Deputy Director (Science and Technology)

The recommendation contained in paragraph 3 is APPROVED: *

Deputy Director (Support)

* subject to addition of "with a skeleton crew" at the end of the first sentence.

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